



HEADQUARTERS  
UNITED STATES AFRICA COMMAND  
Unit 29951  
APO AE 09751-9951

J5

31 January 2020

MEMORANDUM FOR AFRICOM FAMILIES FORWARD (AFF) PROGRAM

SUBJECT: AFRICOM Families Forward (AFF) Participation Election

Dear Devon and John,

We are pleased to welcome you to Headquarters, U. S. Africa Command (USAFRICOM), and community at Kelley Barracks located in Stuttgart, Germany! We invite you to participate in our USAFRICOM, Africa Families Forward (AFF) program conducted in conjunction with your Sponsor's in-processing. AFF is your opportunity to attend a variety of discussion groups and briefings regarding embassy life, life on the African continent, culture shock, children and moving, TRICARE and medical benefits, and other resiliency topics. Each activity is targeted at supporting you, and your family, during this time of transition. We will also introduce you to a network of individuals, through our USAFRICOM, Family Readiness Group (FRG), who have previously lived on the continent of Africa, and are willing to share their experiences and advice in order to positively contribute to your family's overall quality of life.

Sincerely,

*Stephen M. Hatcher*

STEPHEN M. HATCHER  
AFF Program Manager

Please select one of the following options, sign, and return (scan/email) to the AFF Program Manager:

- YES, I will accompany my Sponsor en-route to our assignment, and elect to participate in the USAFRICOM, Africa Families Forward training program orientation week. I also understand that I am obligated to attend all offered training events and realize I will be invited to sign up as an official Family Readiness Group (FRG) member-volunteer. This will enable me to stay connected with the USAFRICOM FRG and its members, and allow me to stay eligible for additional FRG training in the future. I understand that FRG members may contact me in advance to help prepare for their training and meetings with me.

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Dependent Travel: I, the Sponsor, understand there is no authority for additional travel and transportation allowances beyond those for direct travel between last Permanent Duty Station (PDS) for dependent(s) who accompanies a sponsor to TDY locations, and next PDS. I must provide a cost comparison for my dependent(s) to determine whether my PCS orders will cover the entire transportation cost. I also understand that I am liable for any additional cost associated with accompanying my spouse to the TDY location prior to arriving at the next duty station listed on his PCS orders.

Transportation of Pets: If traveling with pets, they must be checked by a local veterinarian to verify all vaccinations and inoculations are up to date. If the airline you travel cannot accommodate the transport of your pet(s) to Stuttgart, Germany, you will be required to instead fly into Frankfurt International Airport (FRA), which accepts the transport of pet(s). Transportation of pet(s) is at the service member's expense, to include any additional transportation expenses from Frankfurt to Stuttgart.

2.  NO, I do not wish to participate in the USAFRICOM, Africa Families Forward program orientation week.

Print and sign: Name of sponsored family member:

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Print and sign: Name of sponsor:

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